



BIDHAN CHANDRA KRISHI VISWAVIDYALAYA

P.O. Krishi Viswavidyalaya -741252, Mohanpur, Dist. Nadia, W.B.

☎: Office (033) 25878163 FAX: (03473) 222277

From: Registrar

No.: Admn./BCKV/

Dated: 15.02.2011

NOTIFICATION

Subject: Revised room rent charges in respect of various types of accommodation and revised hiring charges of various conference facilities at Farmers' Training Centre, BCKV, Kalyani, Nadia

In supersession to earlier notification No. Admn./BCKV/L-583 dated 21.07.2008, it is hereby notified for information of all concern the revised room charges in respect of various types of accommodation and revised hiring charges of various conference facilities at Farmers' Training Centre, BCKV, Kalyani, Nadia are as follows.

Operational guideline for the Farmers' Training Centre is appended herewith.

These rates are made effective with effect from March 01, 2011.

Sl. No.	Facilities	Sitting Capacity/ Area	BCKV/ State Agril. Univ./ ICAR/	State & Central Govt./ Govt. Undertaking/ Enterprise/ Autonomous/ Local Bodies	International Organization/ Private Sector/ NGOs
1.	Auditorium (Fully AC) with PA & Multimedia System & Internet facilities	150 nos.	6,000.00	8,000.00	15,000.00
2.	Conference Hall-I (Fully AC) with Multimedia System & Internet facilities	70 nos.	5,000.00	7,000.00	12,000.00
3.	Conference Hall-II (Fully AC) with Multimedia System & Internet facilities	30 nos.	3,000.00	5,000.00	8,000.00
4.	Computer Room (Fully AC with 15 Desktop) with Internet & Multimedia facilities	30 nos.	6,000.00	8,000.00	10,000.00
5.	Non-AC Training Hall-I	30 nos.	2,000.00	3,000.00	4,000.00
6.	Non-AC Training Hall-II with PA & Multimedia System	60 nos.	4,000.00	5,000.00	6,000.00
7.	Fruit Processing Practical Training Room	25 nos.	1,000.00 Without LPG	1,500.00 Without LPG	3,000.00 Without LPG
8.	Training Secretariat Room with Internet connection	5 nos.	200.00	500.00	700.00
9.	Double Bedded AC Room with Attached Bath & Cable LCD TV & Internet connections	10 nos.	600.00	800.00	1,200.00
10.	Double Bedded Non-AC Room with Attached Bath & Cable LCD TV Connection	24 nos.	400.00	600.00	800.00
11.	Four Bedded Room with Common Bath & Cable LCD TV connection	14 nos.	400.00	600.00	800.00
12.	Three Bedded Room with Common Bath	2 nos.	300.00	450.00	600.00
13.	Generator charge	—	600.00 per day		
14.	Reprographic charge	—	1.00 per page		

Registrar

**PRESCRIBED TERMS & CONDITIONS FOR ALLOTTMENT OF FACILITIES AT FARMERS'
TRAINING CENTRE, BCKV, KALYANI, NADIA**

1. Allotment of rooms in the Hostel shall be on first come first serve basis. However, preference will be given for BCKV/ICAR/SAU Officers coming on Official visit.
2. Allotment can be treated as cancelled in case if required for departmental or VIP use.
3. Allotment of rooms shall not be made for marriage and personal functions.
4. The room rent charges shall be applicable as per the status of the guest staying in the guest house and not as per the status who have booked the accommodation e.g. if a BCKV employee is booking and accommodation for a private person, charges will be as applicable to "Private Visitor" and not "BCKV charges".
5. Maximum continuous stay in the Hostel would be for a period of 5 days subject to availability. To avoid inconvenience, request for allotment of accommodation should be sent well in advance or at least two days in advance only on the proper request letter from competent authority through Telephone (033-25876048 / 25825908) or through e-mail (deebckv@gmail.com) or Fax (033-2587-0523, 2582-0465).
6. Confirmation of accommodation can be enquired from the Manager, Farmers' Training Centre on any working day between 10.00 AM to 5.00 PM on telephone No.033-25825908 after one working day from the time of sending the request.
7. Check in time is 8.00 am to 9.00 pm. and check out time is 12.00 noon.
8. Facilities would be available only for academic oriented activities.
9. The user should take prior permission / booking for use of the conference facilities from the competent authority before issuing notices to the participants of the meeting.
10. Booking would be made for the use of conference facilities from 9 am. To 5 pm. on working days only. In case of requirements prior to or beyond working hours, intimation has to be given at the time of booking; charges on pro-rata basis will be levied for the period extended beyond 2 hours.
11. Posters, banners, publicity materials will be displayed by the specified display board provided for the purpose.
12. The payment concerning board & lodging and hiring charges of conference facilities will be made in advance by cash or through crossed local cheque/demand draft drawn in favour of Bidhan Chandra Krishi Viswavidyalaya payable at any Nationalized Bank at Kalyani.
13. No external caterer, excepting the University engaged one, should be allowed to serve any food/refreshment inside of the FTC premises.
14. Liquor/smoking is strictly prohibited in the Hostel premises. Pets are not allowed in the Hostel.

No.: Admn./BCKV/

Dated: 15.02.2011

(Copies as per mailing list)

Sd/-
Registrar