



BIDHAN CHANDRA KRISHI VISWAVIDYALAYA
P.O. KRISHI VISWAVIDYALAYA, MOHANPUR-741235, NADIA, W.B.
PHONE: 033-25878163, FAX: 03473-222277, E-mail : regbckv@gmail.com

From : Shri Goutam Pal
Registrar

No.: Admn/BCKV/G-254/Pt.-II/07/L-1008
Date : 05.01.2017

NOTIFICATION

In partial modification of earlier Notification No. Admn./BCKV/L/1268/30 dated 06.11.2013, it is hereby notified for information for all concern that the comprehensive rent structure in respect of various types of facilities at FACC, BCKV, Kalyani shall be as follows . Operational guidelines for using facilities of the FACC are appended herewith. These rates are made effective with immediate effect.

Sl. No.	Facilities	Sitting Capacity/ Area	BCKV/ State Agril. Univ./ICAR	State & Central Govt./Govt. Undertaking/ Enterprise/ Autonomous/ Local Bodies/ NGOs	Private Sector
1.	Auditorium (Fully AC) with PA & Multimedia System & Internet Facilities	150 nos.	8,000.00	10,000.00	15,000.00
2.	Conference Hall-I (Fully AC) with Multimedia System & Internet Facilities	70 nos.	6,000.00	8,000.00	12,000.00
3.	Conference Hall-II (Fully AC) with Multimedia System & Internet Facilities	30 nos.	4,000.00	6,000.00	8,000.00
4.	Computer Room (Fully AC with 15 Desktop) with Internet & Multimedia Facilities	30 nos.	6,000.00	8,000.00	10,000.00
5.	Non-AC Training Hall-I with PA & Multimedia System	60 nos.	5,000.00	6,000.00	7,000.00
6.	Fruit Processing Practical Training Room	25 nos.	1,000.00 Without LPG	1,500.00 Without LPG	3,000.00 Without LPG
7.	Training Secretariat Room with Internet Connection	5 nos.	300.00	500.00	700.00
8.	Four Bedded AC Room with Attached Bath	1 no.	1600.00	2000.00	2400.00
9.	Three Bedded AC Room with Attached Bath	2 nos.	1000.00	1200.00	1400.00
10.	Double Bedded Executive AC Room with Attached Bath	8 nos.	1000.00	1200.00	1400.00
11.	Double Bedded AC Room with Attached Bath	48 nos.	800.00	1000.00	1200.00
12.	AC double bedded room with attached bath (balcony)	3 nos.	1000.00	1400.00	1600.00
13.	AC single family room with twin occupancy & attached bath	6 nos.	800.00	1200.00	1400.00
14.	Four Bedded Room with attached Bath	12 nos.	1000.00	1400.00	1600.00
15.	Four Bedded Room with Common Bath	12 nos.	500.00	700.00	800.00
16.	Three Bedded Room with Common Bath	2 nos.	300.00	525.00	750.00
17.	Lawn (Beside Main Gate)	1 no.	1500.00	2000.00	2500.00
18.	Generator Charge (125 KVA) per hour including fuel	-	3000.00	4000.00	5000.00
18.	Computer Print (Black)	-		5.00 per page	
19.	Xerox Charge (Black and White)	-		2.00 per page	

Prescribed Terms & Conditions for Allotment of Facilities at Farmers' Academy & Convention Centre (FACC), BCKV, Kalyani, Nadia

- Allotment of rooms in the Centre shall be on first come first serve basis. However, preference will be given for BCKV/ICAR/SAU Officers coming on Official visits.
- Allotment can be treated as cancelled in case if required for departmental or VIP use.
- The room rent charges shall be applicable as per the status of the guest staying in the guest house and not as per the status who have booked the accommodation e.g. if a BCKV employee is booking and accommodation for a private person, charges will be as applicable to "Private Visitor" and not "BCKV charges".
- Accommodation charges for the present students/employees and the alumni/retired employees along with their spouse only of this Viswavidyalaya should be in conformity with the provision laid down for BCKV.
- Maximum continuous stay in the Hostel would be for a period of 5 days subject to availability. To avoid inconvenience, request for allotment of accommodation should be sent well in advance or at least seven days in advance only on the application proforma attached with the website of this University through e-mail facbckv@gmail.com.
- Confirmation of accommodation can be enquired from the Office of the Farmers' Academy & Convention Centre (FACC) on any working day between 10.30 AM to 5.30 PM on Telephone No. 033 – 25285908.
- Check in time is 8.00 AM to 9.00 PM and check out time is 12.00 noon.
- Facilities would be available only for academic oriented activities.
- The user should take prior permission/booking for use of the conference facilities from the competent authority before issue notices to the participants of the meeting.
- Booking would be made for the use of conference facilities from 9AM to 5 PM on working days only. In case of requirements prior to or beyond working hours, intimation has to be given at the time of booking; charges on pro-rata basis will be levied for the period extended beyond 2 hours.
- Posters, banners, publicity materials will be displayed at the specified places provided for the purpose.
- The payment concerning board & lodging and hiring charges of conference facilities will be made in advance by cash or through crossed local cheque/demand draft drawn in favour of Bidhan Chandra Krishi Viswavidyalaya payable at any Nationalized Bank at Kalyani.
- No external caterer, excepting the University engaged one, should be allowed to serve any food /refreshment inside of the FACC premises.
- Liquor/smoking is strictly prohibited in the Hostel premises. Pets are not allowed in the Hostel.
- The private function of the allottees of FACC complex will only be held in the lawn near auditorium. The indenters may make the electricity and sound system arrangement on their own. For such social activities the new building will be provided for accommodation.
- The lawn in front of office will not be allowed to use in private function/reunion/get together etc.
- No verbal telephonic request will be entertained.
- The seat rent per farmer per day during the Farmers' Training Programme/Exposure Visit organized by the BCKV would be Rs.125/- for all types of room.
- The charge for Auditorium and Conference Hall for the companies producing fertilizer, pesticide would be same as those for State & Central Govt. /Govt. Undertaking/Enterprise/Autonomous/ Local Bodies/NGOs.
- The reduced rates for the BCKV alumnus would be applicable only when they come for re-union; otherwise they will have to incur the tariff as per stipulated private rate.
- During re-union/get together for BCKV alumnus and different other organizations also when the premises, services and facilities of FACC would be utilized without booking any room/auditorium a booking fee of Rs. 2000/- for the premises for a group with 40 heads or less is to be deposited. A group having more than 40 heads should have to pay Rs. 50/- per extra head above 40 heads along with Rs. 2000/- as booking fee. The groups have to pay room/hall rent in addition to payment of such booking fees if any room/hall will be booked for Re-union/Get Together. Such type of programme should be permitted only after getting approval from the Vice-Chancellor, BCKV.



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Copy forwarded for information and necessary action to the:

1. Dean, F/Ag., 2. Dean, F/Hort., 3. Dean, F/Agril. Engg., 4. Dean, PG Studies, 5. DSW, 6. Director of Research, 7. Director of Farms, 8. Director of Ext. Edn. 9. AR-I, AR-II, AR-III, 10. Comptroller, 11. CMO, Health Unit, 12. Security Officer, 13. In-charge, WD, 14. In-charge, Central Library, 15. In-Charge, FACC, 16. Asst. Manager, FACC, 17. Superintendent, Establishment/Recruitment/Exam./ Admission & Scholarship Section / CSS/Caretaker/Receipt & Despatch Section, VC's/Reg. Secretariat.


Registrar