

# Bidhan Chandra Krishi Viswavidyalaya

## WORKS DEPARTMENT, MOHANPUR, NADIA

Tender Notice No. E / 01 / 2021 – 2022

Dated : 04.05.2021

### NOTICE INVITING TENDER

1. Sealed tender in printed form is here by invited by the In Charge, Works department, as per particulars given below from bonafied and resourceful contractors enlisted with P.W.D., C.P.W.D. or any other Government department having experience in the similar type of Work. The tender will be received by him in the office of the In Charge, Works department, B.C.K.V., P.O. Mohanpur, Nadia on the date and upto the time specified herein and will be opened excepting unavoidable circumstances in the office of the In Charge, Works Department on 24.05.2021 at 3-00 P.M. at Mohanpur, Nadia.
  - Last date and time limit for receiving application for tender paper 20.05.2021 upto 2-00 P.M.
  - Last date & time limit for purchase of tender 20.05.2021 upto 5-00 P.M.
  - Last date & time limit for receipt of tender paper at the said office on 24.05.2021 up to 2.00 P.M.

Sl. No.	Name of the Work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Time of Completion	Cost of T / Paper (Rs.)
1.	Supplying and installation of online UPS battery at Vice-Chancellor's Secretariat and Vice-Chancellor's Bunglaw under B.C.K.V., Mohanpur, Nadia	Nil (Item rate tender)	2.5% of quoted rate	7 days	300.00

2. Details of tender paper can be seen in the office of the In Charge, Works department, B.C.K.V, Mohanpur, Nadia on all working days between 11-30 A.M. to 2-00 P.m. and the Tender Document may be purchased during the same period on production of letter of permission made by the In Charge, Works department or by other officer authorised to do so, on payment of usual charges as mentioned above.
3. Eligibility criteria for participation of tender :
  - i) All eligible and intending tenderers are required to produce valid P/Tax challan, IT Return (Sarl), PAN card etc. along with the application for permission of tender paper. Credentials (upto 50% of the job value) regarding past experience of similar type of work may also be produced to satisfy the previous performance.
  - ii) In case of Electrical work, Electrical Contractor Licence, Supervisory License etc. to be produced.
  - iii) Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co.-Op. Societies are required to furnish valid Bye Law, Current Audit Report along with other relevant supporting papers. [Non Statutory Documents].
  - iv) A prospective bidder shall be allowed to participate in the particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.
  - v) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum. [Non Statutory Documents].
4. The tenderer will deposit the required amount of earnest money as mentioned above, in the form of Bank draft payable to B.C.K.V, Mohanpur, Nadia. Cash deposition or in any other form cannot be entertained.
5. The contractor whose tender is accepted will be required to furnish security for the due fulfilment of his contract consisting of deduction of ten percent of bill amount as security money.
6. The successful tenderer should have to obey the rules, regulations, labour laws etc. of Labour Department, Government of West Bengal.
7. The contractors shall quote in figures as well in words the rate in percentage below / above or at par of the total amount of the priced schedule of items with probable quantities.
8. Tenderers who will sign in the tender on behalf of a Company or Firm must produce a registered documents in respect of their competency along with the tender failing which their tenders will not be considered.
9. Bids shall remain valid for a period not less than 120 days (One hundred twenty) from the last date of submission of financial bid / sealed bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
10. The acceptance of the tender will rest with the accepting authority who does not bind himself to accept the lowest or any tender and reserved to himself the right to reject in part or in full any or in full any or all the tender received or to split up the work in different groups without assigning any reasons thereof.
11. The tenders which do not fulfil any of the above conditions or are incomplete in any respect liable to summarily rejection.
12. If any contractor fails to start the work within 7 (Seven) days from issuing date of Work Order / Formal Tender the Work Order will be cancelled and relevant classes of the contract shall deemed to have executed by the tendering authority. No litigation to this effect shall be entertained by the tender inviting authority, this is incorporated to deliver time bound public works.
13. No departmental materials will be issued to the contractor and materials, tools and plants are to be supplied by the contractor.
14. Constructional Labour Welfare Cess @ 1 (One)% of cost of construction will be deducted from every Bill of the selected agency, Vat, Royalty and all other Statutory levy / Cess will have to be borne by the contractor and the rate in the schedule of rates inclusive of all the taxes and cell stated above.
15. No mobilization advance and secured advance will be allowed.
16. All materials required for the proposed scheme as mentioned including bitumen (all grade), bitumen emulsion, cement and steel shall be of specified grade and approved brand in conformity with relevant code of practice (latest revision) and manufacture accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of bitumen, bitumen emulsion, cement and steel are to be submitted along with challan and test certificate. In the event of further testing opted by the Engineer-In-Charge, then such testing from any Government approved testing laboratory shall have to be conducted by the agency at their own cost. Only 60/70 (VG 30) grade paving bitumen of I.O.C.L./ B.P.C.L./ H.P.C.L. (from nearest depot) will be permitted as straight run bitumen.

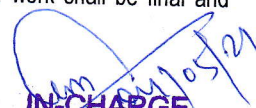


17. In case of Ascertaining Authority at any stage of tender process or execution of work necessary registered irrevocable power of attorney is to be produced.
18. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect / manufactured / fabricated, then that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.
19. Before issuance of the work order, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture or false in that case, work order will not be issued in favour of the tenderer under any circumstances.
20. All Agencies are requested to submit the following documents in support of their Credential (Non-statuary Documents)
  - i) Work order and working schedule.
  - ii) Completion certificate showing date of completion.
  - iii) Payment certificate with the application in support of their credentials.
21.
  - i) Conditional tender or incomplete tender will not be accepted in any case
  - ii) The accepting authority reserves the right to accept or reject the tender without assigning any reasons what so over.
  - iii) The applicant must inspect the site of work and get acquainted with site conditions, facilities available and problems to be faced during work and take into account all such factors before quoting rate.
22. Deduction of tax shall be made as per GST norms / any other, as per financial rule.
23. S & P Contractor should have valid contractor's Trade License of Corporation or Municipality.
24. In the event of non availability of fund, all tenders will be cancelled.
25. The earnest money of the unsuccessful Bidder(s) will be refunded from the office of the Works department concerned with the work, after he / she / they is / are to apply for the same, giving the reference to the work, NIT No., date of Tender, amount and mode of Earnest Money deposited – all in a complete form.
26. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.
27. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. In Charge, Works department, Works department reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.
28. All intending bidders are requested to be present in the Chamber of the In Charge, Works department, during opening of the Tender, to observe the tender opening procedure.
29. Tender inviting authority reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
30. Tender inviting authority reserves the right to issue corrigendum towards the estimated amount and eligibility of contractors in case of any revision. Three days in advance to the date of application under certain unavoidable circumstances.
31. If the contractor or his workmen or servants or authorized representatives shall break, deface, injure, or destroy any part of building, in which they may be working, or any building, road, road – curbs, fence, enclosure, water pipes, cables, drains, electric or telephone posts or wires, trees, grass or grassland or cultivated ground contiguous to the premises, on which the work or any part of it is being executed, or if any damage shall happen to the work from any cause whatsoever or any imperfections become apparent in it at any time whether during its execution or within a period of three years after issuance of a certificate of its completion by the In Charge, Works department, the contractor shall make the same good at his own expense, or in default, the In Charge, Works department may cause the same to be made good by other workmen and deduct the expense (of which the certificate of the In Charge, Works department shall be final) from any sums, whether under this contract or otherwise, that may be then, or at any time thereafter before due to contractor by the Government or from his security deposit, or the proceeds of sale thereof, or of a sufficient portion thereof and if the cost, in the opinion of the In Charge, Works department (which opinion shall be final and conclusive against the contractor), of making such damage or imperfections goods shall exceed the amount of such security deposit and / or procedure prescribed by any law for the time being in force.

The security deposit of the contractor shall not be refunded before the expiry of one year after the issuance of the certificate, final or otherwise, of completion of work by the In Charge, Works department;

Provided that the work shall not be deemed to have been completed unless the "Final Bill" in respect thereof shall have been passed and certified for payment by the In Charge, Works department;

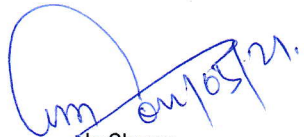
Provided further that the In Charge, Works department shall pass the "Final Bill" and certify thereon within a period of forty five days with effect from the date of submission thereof by the contractor, the amount payable to the contractor under this contract and shall also issue a separate certificate of completion of work to the contractor within the said period of forty five days. The certificate of In Charge, Works department whether in respect of the amount payable to the contractor against the "Final Bill" or in respect of completion of work shall be final and conclusive against the contractor.

  
**IN-CHARGE**  
In Charge  
Works Department  
Bidhan Chandra Krishi Viswa Vidyalaya  
Mohampur, Nadia  
Contd. P / 3

No. WD / BCKV / EW – 01 / 2021-'2022 / 275 / 1 ( 20 ) / 2021 dated : 04.05.2021

**Copy forwarded with a request to display in the notice board for wide circulation to:-**

1. The Dean, Faculty of Agriculture, B.C.K.V., Mohanpur, Nadia.
2. The Dean, Faculty of Horticulture, B.C.K.V., Mohanpur, Nadia.
3. The Dean, Faculty of Agril. Engineering, B.C.K.V, Mohanpur, Nadia.
4. The Director of Research, B.C.K.V., Kalyani, Nadia.
5. The Director of Farms, B.C.K.V., Mohanpur, Nadia.
6. The Director, Directorate of Extension Education, B.C.K.V., Mohanpur, Nadia.
7. The Comptroller, B.C.K.V, Mohanpur, Nadia.
8. The Special Officer (Development), B.C.K.V., Kalyani, Nadia.
9. The Dean, P. G. Studies, B.C.K.V., Kalyani, Nadia.
10. The Dean, Students' Welfare, B.C.K.V., Mohanpur, Nadia.
11. The Librarian, Central Library, B.C.K.V., Mohanpur, Nadia.
12. The Assistant Medical Officer, B.C.K.V., Mohanpur, Nadia.
13. The Assistant Registrar – III, B.C.K.V., Mohanpur, Nadia.
14. The Security Officer (In-Charge), B.C.K.V., Mohanpur, Nadia.
15. The Vice-Chancellor's Secretariat, B.C.K.V, Mohanpur, Nadia.
16. The Registrar's Secretariat, B.C.K.V, Mohanpur, Nadia.
17. The Deputy Librarian, Central Library, BCKV with request to upload the tender notice in BCKV Website – [www.bckv.edu.in](http://www.bckv.edu.in)
18. The SAE (Electrical), Works Department, B.C.K.V., Mohanpur, Nadia
19. The Sr. Assistant, Works Department, B.C.K.V., Mohanpur, Nadia.
20. File copy

  
**IN-CHARGE**  
**Works department**  
**Bidhan Chandra Krishi Viswa Vidyalaya**  
**Mohanpur, Nadia**



BIDHAN CHANDRA KRISHI VISWAVIDYALAYA  
DEPARTMENT OF COMPTROLLER  
P.O. KRISHI VISWAVIDYALAYA  
MOHANPUR, NADIA, WEST BENGAL

WORKS DEPARTMENT  
R/No. 276  
Date 12.03.21  
B.C.K.V., Mohanpur, Nadia



**MEMO**  
For Financial Sanction

Your Proposal Ref. No. ND/BCKV/2117/2020 ..... Date 19/2/21...

Deptt./Sch. Works.....

Subject:- Replacing battery at V.C Sec. and V.C Bungalow

for Rs. 1,20,000/- ..... (Rupees One lakh twenty thousand) only

Out of Fund ..... ) only.

The Vice-Chancellor has been pleased to approve your proposal

Sanction No:- BCKV / 323 (M) / 2020-21

And accord sanction Rs. 1,20,000/- ..... (Rupees One lakh twenty thousand) only.

Head of A/c Fund..... MNT

Sub-fund .....

Deptt. Code 505 ..... Exp. Code 5406

Subject to Fund .....

Utilisation as per  
financial rules / guidelines  
of the funding agency

26/13/21  
Dealing Asstt.

To  
The PWD

Comptroller / Asstt. Comptroller  
17/03/21

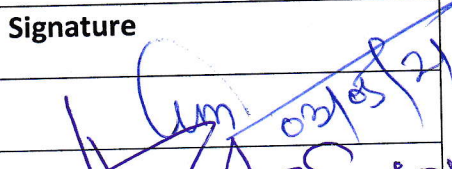
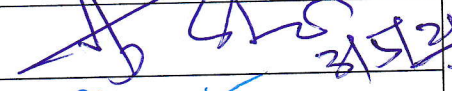
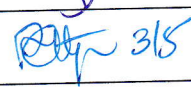
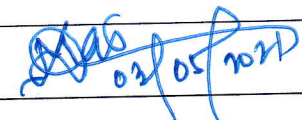
Revalidated for 2021-22.  
26/14/21  
26/03/21

Bidhan Chandra Krishi Viswavidyalaya

Works Department

Place: IWD room,

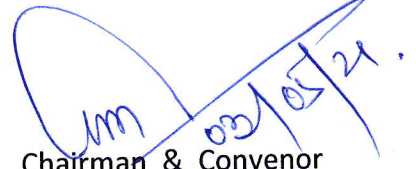
Date: 03.05.2021

Sl no	Name	Designation	Signature
1	Dr. P.K.Patar	In-charge, WD	
2	Dr. S.Mitra	Director of farm	
3	Mr. R.Chatterjee	Comptroller	
4	Mrs. M. Biswas	Assistant Registrar	
5	Mr. P.Ghosh	SAE(Civil)	
6	Mr. M.Das	SAE(EI)	

**Resolution:** After details discussion the following matters approved by Local Committee members. The matter is as follow -

1. The Purchase related to on line UPS Battery for Vice-Chancellor's Office and VC's Bungalow, a proposal initiated by SAE (EL) and administrative and financial sanction has been accorded from appropriate authority. It needs to process for tendering.

Meeting ended with vote of thanks.



Chairman & Convenor

LTC, Works Department.

**Works Department**

**Bidhan Chandra Krishi Viswa Vidyalaya**

**Mohanpur, Nadia**