

**BIDHAN CHANDRA KRISHI VISWAVIDYALYA**  
**OFFICE OF THE DIRECTOR OF FARMS**

P.O. Krishi Viswavidyalaya, Pin-741252, District-Nadia, West Bengal, India.  
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From:  
Dr. Sudhibrata Mitra  
Director of Farms.



03473-278600 (Office & Fax)  
9836212275 (Mobile)

Memo No. DF/BCKV/

/25-26

Dated:

**NOTICE INVITING QUOTATION**

The tender in sealed cover is hereby invited from bonafide and resourceful agencies/ supplier/ distributors/ parties (having experience in similar type of job) for hiring of required items for visiting of Hon'ble Chancellor and Hon'ble Ministers of West Bengal for the purpose of XXIII Convocation, BCKV will be held on **15<sup>th</sup> September, 2025**.

Required Items are stated below:

Sl. No.	Description of supply & purpose	Quantity/Area
1.	Carpeting with new carpet inside & outside of Convocation Hall, Main Campus, BCKV, Mohanpur and Carpeting from Administrative building Main gate to Lift area and Ground floor Stair	3,000 sq.ft
2.	Throne Chair for Hon'ble Chancellor & Minister (Sitting arrangement)	10 Nos.
3.	Tea Table (With cover - Glass Top)	20 Nos.
4.	Sofa ( Three person capacity each)	20 Nos.
5.	Towel (White Colour)	50 Nos.
6.	VIP Steel Chair with Handle	20 Nos.
7.	Normal Chair (Plastic)	500 Nos.
8.	Stall (10 ft. X 10 ft.) with 01 Fan and 02 Tube light Set for each Stall	06 Nos.
9.	Tent for Sitting and Tiffin / Food distribution ( 25 ft X 10 ft - approx)	02 Nos.
10.	Steel Chair without handle	20 Nos.
11.	Table (Plastic)	60 Nos.
12.	Flex ( Superior Quality )	01 No.
	a) 20 ft X 04 ft	04 Nos.
	b) 06 ft X 04 ft	02 Nos.
	c) 05 ft X 03 ft	

1. All items have to be delivered & setting within **2:00 PM of 14<sup>th</sup> September, 2025**.

2. Item should be good quality & in good condition.

3. The rate to be submitted by the party must be written legibly both in figure and in words on a plain sheet duly signed along with detailed address & Mobile No. & photo copy of original **PAN Card**.

4. The quotation which do not fulfil any of the above conditions or are incomplete in any respect liable to summary rejection.

5. The decision of the authority in any case is final.

6. Some petty work may be included at the time of final work.

7. **No EMD is required for this tender.**

Tender must be addressed to the Director of Farms & Chairman of **Pandal Construction & Stage Management Committee**, BCKV, Mohanpur, Nadia, Pin-741252, so as to reach him by **29<sup>th</sup> August, 2025 at 3 p.m.** The envelope must be superscribed as **"TENDER FOR listed items for XXIII Convocation at main Campus BCKV."**

The undersigned does not bind himself to accept the highest tender(s) and reserves the right to reject any/all tender(s) and also can make any change/addition/alteration of the terms & conditions if any stage.

He also reserves the right to call re-tender/ fresh tender (keeping/treating the tender(s) to be received in response of this tender as valid/invalid), and the decision of the undersigned in this regard, will be final.

Convener  
In-Charge, Works department

Memo No. DF/BCKV/

/ 1 (3) 25-26.

Dated:

Copy forwarded for information to the : 1. Vice- Chancellor, Secretariat, BCKV, 2. Comptroller, BCKV, 3. Registrar, BCKV.

Convener  
In-Charge, Works department

Memo No. DF/BCKV/

/ 2 (10) 25-26.

Dated:

Copy forwarded for information and with a request for wide circulation to the: Notice board, office of the I.D/ farms, BCKV. 2. Dean, F/Ag & F/ Hort, BCKV. 3. Director of Research, BCKV. 4. DEE, BCKV. 5. S.O. (Dev) 6. Additional Director, HGT, Farm. 7. Assistant Registrar - II, 8. Executive Officer, Kalyani/ Gayeshpur, Haringhata Municipality. 9. Post Master, Jaguli/ BCKV. 10. Incharge BCKV website, Librarian with a request to upload the matter.

Convener  
In-Charge, Works department

Director of Farms & Chairman of Pandal  
Construction & Stage Management Committee

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Library

20/08/25