

**E-TENDER NOTICE**

Rates are invited from the reputed and registered organization or Security Agency for the engagement of security guards on purely contractual basis for a period of one year to provide security services including watch & ward duty at following KVK under BCKV during 2023-24 through E-Tender.

Sl. No.	Name of the KVK	Address	No. of security personal to be deployed
1.	Howrah Krishi Vigyan Kendra	Jagatballabpur, Howrah, Pin- 711408	4

**Terms and conditions:**

1. Quotation should be uploaded **within 7 (Seven) days from the date of publication in news paper latest by 5.00 pm.**
2. **Preparation of bids:** The tender should be uploaded in two bids system (i.e. technical bids and financial bids) with validity for a period of 1 (one) Year. Technical bids will be evaluated by the indenter and the other expert member.
3. **The rate must be quoted inclusive of all charges inclusive taxes per security per month.**
4. Bidders should have uploaded valid PAN Card, Current Trade License, GST Certificate, at least two years experience certificate in the field and also uploaded any documents related to this work.
5. **A demand draft of Rs.5000 in favour of Comptroller, BCKV must have to be produced as the EMD charges or EMD exemption certificate, if any, must be uploaded .To avail the system, bidders have to login to the e-Procurement Portal of the Gov. of W.B. <http://wbtenders.gov.in> by using login ID and Password.**
6. The Financial bid of the respective bidders will be considered only if the tender qualifies in the technical bid. The decision of Evaluation Committee / LTC will be final and binding all concerned and no challenge against such decision will be entertained.
7. The Agency will provide security services including watch & ward service in any area of land, building and premises of the Krishi Vigyan Kendra generally for a period of one year at a time which may be renewed as per approval of competent authority.
8. Security service should be provided for every entire month.
9. Krishi Vigyan Kendra and the Agency will be at liberty to terminate the contract within the period of contract by giving one month's advance notice to the Krishi Vigyan Kendra or the Agency as may be the case.
10. The Krishi Vigyan Kendra reserves the right not to renew the contract without assigning any reason whatsoever.
11. The Agency should deploy physically fit and mentally alert Guards for security.
12. The guards deployed for such duty should be able to read and write Bengali and English.
13. The guards deployed for security and watch & ward duty will perform duty in shift of 08 hours day in rotational basis.
14. The Agency shall be responsible for deployment of guard (s) as per roster and ensure proper safety and security of men and materials (movable and immovable) in the area/buildings for which they will be engaged. The agency shall be liable to the Krishi Vigyan Kendra for proper recording of attendance, proper conduct and discipline of the guards. In case of shortage of manpower in any shift, the Agency should take steps to ensure proper manning for which the shortage occurred at their own risk and cost.
15. Every person deployed by the Agency for the security duty will have to compulsorily wear uniforms shoes and distinguishing badge to be supplied by the Agency.

16. The Agency will provide the list of names with age and address of the security personnel to be engaged by the agency to the Krishi Vigyan Kendra authority to facilitate time to time checking by the authorized representative of the Krishi Vigyan Kendra.
17. The Agency will be responsible for timely supply of uniforms, torches, whistles, lathis, batons and the other accessories to the guards at their own cost. In no case, the Krishi Vigyan Kendra authority will bear any cost towards such liveries and articles as mentioned above including gumboots for shift duty.
18. The Agency will be liable and legally bound to pay to the Krishi Vigyan Kendra an equal amount of the value of such property lost, damaged or stolen due to lapses on the part of the guards(s) deployed by the Agency, at the current market price within two months from the date of occurrence of such happenings. Non-renewal of contract, lapses of contract etc, will not debar the Krishi Vigyan Kendra in any form in claiming such amount of money as compensation for loss, damage or theft.
19. The Krishi Vigyan Kendra reserves the full right to deduct an amount not exceeding the value of loss to be ascertained by the Krishi Vigyan Kendra from the bills of the Agency in one or more than one instalment as may be decided for this deduction. The decision of the Krishi Vigyan Kendra administration in this matter will be final.
20. The Krishi Vigyan Kendra may conduct supervision/checking through its authorized representatives for ascertaining whether manpower has actually been deployed according on duty and take appropriate action in the event lapse in this regard.
21. The Krishi Vigyan Kendra authority will not be responsible to compensate or otherwise liable in any manner whatsoever, for any injury and or death of any cause of any security personnel on duty to be deployed by the Agency.
22. The contractual engagements of the Agency for providing security will not automatically accrue for any temporary/permanent or any type of service at the Krishi Vigyan Kendra and neither at the Agency shall allow persons deployed by them to lodge such claim. The Krishi Vigyan Kendra authority will not be responsible for any liabilities in this regard.
23. In case of any dispute, the decision of the Krishi Vigyan Kendra authority will be final and binding on the part of the Agency.
24. The office reserves the right to accept or reject any or all of the quotations without assigning any reason whatsoever at any stage of the tender process.

Sd/-

Director of Extension Education  
BCKV

Date: 23/5/23

Ref. No.: NO. DEE/1043/1(8)

Copy forwarded for information and displaying of Notice Board to:

1. The Registrar for BCKV website
2. Howrah KVK, Jagatballabpur, Howrah
3. Notice Board of DEE, BCKV
4. The Comptroller, BCKV
5. The Vice Chancellor's Secretariat, BCKV
6. The Director, Directorate of Research, BCKV
7. Dean, F/ Ag./Hort./Ag. Engn.
8. File Copy

  
23-05-23  
Director of Extension Education  
BCKV